



## Tottenham War Memorial Early Childhood Centre

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**President:** Antoinette Pursehouse  
**Hon Secretary:** Tanya Fulton  
**Director:** Annette Perks (AH 6892 5433)

Term 3 Week 7  
5<sup>th</sup> September

**Constitution:** Nicole has worked on this and a copy was sent out to families. A Special General Meeting will be held on Monday 11<sup>th</sup> September 2017 at 6pm.

### Tottenham War Memorial Early Childhood Centre Special General Meeting Agenda 11<sup>th</sup> September 2017, 6.00pm

1. Meeting Opened
2. Present
3. Apologies
4. Constitution & Resolution
5. Meeting closed

The reason for the meeting, is to present the attached resolution (file: Motion – New Constitution). Our aim is to update the existing TWMECC constitution (file: Constitution of the TWMECC) to the Department of Fair Trade's new model constitution (file: Constitution model – Department Fair Trade) with changes as detailed in the resolution.

The review of the existing constitution against the proposed model constitution is also attached showing the evaluation process. This has previously been distributed to everyone. The Special General Meeting will be followed by a normal General Meeting for which an agenda will be sent out closer to the date.

#### Management Committee Meeting Agenda: Monday 11<sup>th</sup> September following the Special General Meeting

**Meeting Opened:**

**Present:**

**Apologies:** *Any Apologies?*

**President reminds all of confidentiality.**

**All decisions of committee are unanimous unless specified otherwise.**

**Minutes from last meeting:** *To be moved true and accurate record*

**Business Arising from Minutes:**

- Working Bee – cubby Painted – CD's to hang
- Photos – Done – People happy should we do this again?
- Bull Sale Wrap up
- Gate Quotes Nicole

**Correspondence In/Out:**

- Normal bills/flyer etc.
- Thankyou letters

**Directors Report:** *Annette to deliver her report*

**Treasurers Report:** *Amity to deliver her report*

**General Business:**

- Policies
- Whatever else to be added

**Maintenance:**

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**WH&S:**

- **Tagging Tanya & Cindy**

**To Do List:****Next Meeting:****Meeting Closed:**

**Speech Pathologist** Alicia Joiner will be visiting Tottenham Central School on Wednesday 6<sup>th</sup> September and parents of young children are encouraged to attend. **Please note that the time has changed to 2:00pm and you will need to sign in at the office and then be directed to a classroom.**

I have also spoken to Alicia and she is looking at doing an information session that will be targeted more to Preschool aged children and this will be done next term when we can organise a date. The school session will be targeted more to the 5 and 6-year-old children in Kindergarten to Year 1.

**Controlling the chaos -Managing Difficult Behaviours**

**Practical Solutions for Parents – this presentation is coming to the Centre on Monday 18<sup>th</sup> September 2017 at 6:30pm. An invitation goes out to all our families and anyone you feel would be interested in this session please let them know that it is on. It will go for 2 hours and will be customised to suit our families with time for questions on the night.**

This parent information evening can help you. Managing difficult behaviours is a challenge for both parents and staff. You are constantly looking for strategies and useful suggestions on managing difficult behaviours. The presentation will focus on common challenging behaviours in young children (eg sleeping, eating, tantrums) and strategies which are useful in modifying these behaviours.

Participants will gain understanding in:

- **Dealing with tantrums and aggressive behaviour**
- **Developmental stages**
- **Making rewards charts and using time out**
- **Sleeping issues and night terrors**
- **Eating concerns**
- **ADD or ADHD in early childhood**

**Doctor Hartman's practical advice comes from many years of experience as a professional and as a parent.**

I hope to see you on the night.

**Flower Show** excursion to be held on Friday 15<sup>th</sup> September .... An excursion note to come home later this week for you to return before Friday 15<sup>th</sup>, with thanks

**Earn and Learn** has commenced for 2017. We have a box at the Centre and dates are from 26<sup>th</sup> July to 19<sup>th</sup> September for the collection of these tokens. The date is coming closer for the final stickers to come in so please get them as soon as possible.

**Bus timetable:**

There will be changes to the bus timetable for school. Please be aware that this commences Term 4 2017 so check with your bus driver as to how this will affect you on collections from home and in the afternoon. We will liaise with the drivers and see what changes we need to do at the Centre.

**Policies:** A copy of the Social Media and Website Policy was sent out recently for your feedback to ratify at the next Management Committee meeting on Monday 11<sup>th</sup> September 2017 at 6pm.

**Photo day:**

This is now tomorrow. Jo will be here for 10:30am start and we have allocated times for our younger children and extra siblings to come in. I have sent out emails to our extra children so please check these times.

**Swimming Club AGM**

**Where:** School Library

**When:** Wednesday, 13<sup>th</sup> September 2017 (after assembly)

**Time:** 3.30pm

Followed by a quick General Meeting

All positions will be declared open, please consider helping out where you can.

Please RSVP whether you will be attending or not, so we can be sure of numbers.

Can you pass this on to anyone who may be interested in joining Swimming Club this season. Please contact Jodie Attenborough (President) or Jodie Lindsay (Secretary) for more information.

Thanks, and see you all very soon!

Jodie Lindsay                      Secretary                      Tottenham Swimming Club

**DATES:**

- Earn and Learn sticker collection from July 26<sup>th</sup> to September 19<sup>th</sup>.
- Flower Show Friday 15<sup>th</sup> September
- Fluro week Monday 18<sup>th</sup> September to Friday 22<sup>nd</sup> September = last week of term.

**REMINDERS:**

- ❖ Enrolment extras –Thank you to one of the last families who has got their certificate to us. We only have 3 to go.
- ❖ Centre expectations signed and returned



**Have Your Say:**

Please fill in for a thank you for your children's enjoyment of their day or if issues arise of any kind. These can be anonymous or otherwise and just dropped into the feedback box in the front foyer.

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