

The Tottenham Preschool Kindergarten Association Inc T/A

# Tottenham War Memorial Early Childhood Centre

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President: Lisa Fishpool

Hon Secretary: Mel Greig

Director: Annette Perks 6892 5433

We had our first Management Committee meeting here last night and the number of parents who were able to come was terrific. It was lovely to see so many here. Reports of the Kindergarten children has been very positive and they all seem to have settled well to the BIG school experience. Well done everyone from parents to staff for supporting these little tykes into the wide-open world.

Last night with the resignation of Antoinette Pursehouse (President) as they had moved to West Wyalong in late 2017 we had filled the position with Amity Chase as acting President. She resigned this position and is now Vice President and Lisa Fishpool was elected unanimously as our new President for 2018. We wish her all the best in this position.



**Itty Bitty Beats will be here at the Centre on Wednesday 28<sup>th</sup> February at 10:00 am.** It is a music and movement session and these two are integrally linked. It is designed to engage young children both as an audience and actively in the performance. The Management Committee are covering the cost of this performance which is accredited through the School Performance Tours. With music, instruments, puppets and colourful dress-ups, the strength of Itty Bitty Beats is its variety; across music genres, from Capella to house, between watching and participating and the ever-changing costumes and props.

All children are invited to attend this session of fun. This means any Long Day Care child, Pre-schoolers who do not attend on Wednesdays and any child in our community who would love to come and join us. Get the message out there for all.

Kindergarten and Year 1 students from Tottenham Central School will be joining us and we have sent an invitation also to Tullamore Preschool for their community to come as well.

**BUSINESS PLANNING:** CCSA (our advisory body on many factors of child care management) have been booked to do a three-and-a-half-hour session with us on Thursday 1<sup>st</sup> March 2018 to look at our business and start the process of succession planning as I am retiring in mid-year.

CCSA have adjusted the delivery of this planning session to focus on the operational component of business planning. That is, we will identify more specific objectives and strategies (actions) to be implemented with a focus on succession

planning. This would leave us with a framework that could be developed further utilising the format of the existing business plan.

**Date – 1.3.18**

**Venue – Tottenham Multipurpose Health Centre day care room**


**Time – 9:30am to 1:00pm**

Who - Management Committee and any interested parents along with Centre staff. The Centre will be staffed for Pre-schoolers as usual.

**LIFE EDUCATIOON VAN VISIT:** this has been scheduled for Wednesday 7<sup>th</sup> March at 9:15 am till 10:15 am. More details and a permission note next week.

**StEPS:** For children who are 4 years of age we have a visiting Western Health worker coming for the mandatory State-wide eyesight pre-schooler Screening on Wednesday 28<sup>th</sup> March. Permission notes will go home for the appropriate children in the next week or so for signatures and return to the Centre. We are looking at hearing tests too but have trouble sourcing this and funding is just not out there to do this.

**Enrolment Forms:**

 Thank you to the families who have returned their enrolment forms. Well done as we have the majority here with most of the required attached information.

**WORKING BEE** - we have set down Saturday 17<sup>th</sup> March with a backup of Saturday 24<sup>th</sup> March for a working bee session at the Centre. More information later.

**Next Management Committee meeting set down for Monday 12<sup>th</sup> March at 6:30pm at the Centre.**

**REMINDERS:**

- ✓ LDC operating times for children is 8:00am and pickup by 5:00pm. Preschool times are 8:30am and pickup by 4:00pm
- ✓ Be aware of the bus zones on all days and park outside these areas in bus times, that is 8:30am to 9:30am and 3:00pm to 4:00pm.
- ✓ Sign in and out of children is required if you deliver or collect children. We sign in bus children for you with times.
- ✓ Any changes in contact details need to be given to the Centre as soon as possible.
- ✓ Communication needs to be in a timely manner as in changes in pick up or any other changes to routine.
- ✓ No hat = no play and this means broad brim hats not caps.
- ✓ Clothing labelled, and all children’s possessions labelled will assist us tremendously.

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**Have your  
Say:**

You are encouraged to use this space to give us any feedback on things you feel you need to and let us know what you think:

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